

City of London School (CLS) Bursary Fund

Incorporating:

City of London School (CLS) Scholarships and Prizes Fund

Annual Report and Financial Statements for the year ended 31 March 2020

Charity registration numbers 276654 and 276654-1

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ORIGINS OF THE CHARITY

The City of London School Bursary Fund charity, and the various individual governing documents of City of London School Scholarships and Prizes Fund, was registered on 22 September 1978. The governing documents were replaced on 1 December 2011 by the governing scheme approved by The Charity Commission for England and Wales.

TRUSTEE'S ANNUAL REPORT

STRUCTURE AND GOVERNANCE

GOVERNING DOCUMENTS

The governing document for the City of London School Bursary Fund (charity registration: 276654; Charity 1), incorporating the City of London School Scholarships and Prizes Fund (charity registration: 276654-1; Charity 2) is the Scheme approved by The Charity Commission for England and Wales on 1 December 2011. This Scheme replaced the previous charitable trust deed dated 22 September 1978 for the City of London School Bursary Fund, and the various individual governing documents of the City of London School Scholarships and Prizes Fund. Constitution of this charity is set out in the Trust deed dated 27 March 2007. The charity is constituted as a charitable trust.

This scheme further directs that the City of London School Scholarships and Prizes Fund shall be treated as forming part of the City of London School Bursary Fund solely for the purpose of Part II (registration) and Part VI (accounting) of the Charities Act 2011.

GOVERNANCE ARRANGEMENTS

The Mayor and Commonalty and Citizens of the City of London (also referred to as 'the City Corporation' or 'the City of London Corporation'), a body corporate and politic, is the Trustee of the City of London School Bursary Fund and the City of London School Scholarships and Prizes Fund. The City Corporation is Trustee acting by the Court of Common Council of the City of London in its general corporate capacity and that executive body has delegated responsibility in respect of the administration and management of these charities to the Board of Governors of the City of London School. In making appointments to committees, the Court of Common Council will take into consideration any particular expertise and knowledge of the elected Members, and where relevant, external appointees. External appointments are made after due advertisement and rigorous selection to fill gaps in skills. Members of the Court of Common Council are unpaid and are elected by the electorate of the City of London.

The key Committee which has responsibility for directly managing matters related to the charity is the Board of Governors of the City of London School, which is ultimately responsible to the Court of Common Council of the City of London. Committee meetings are held in public, enabling the decision-making process to be clear, transparent and publicly accountable. Details of the membership of Committees of the City Corporation are available at www.cityoflondon.gov.uk.

The Trustee believes that good governance is fundamental to the success of the charity. A comprehensive review of governance commenced during the year and is ongoing to ensure that the charity is effective in fulfilling its objectives. Reference is being made to the good practices recommended within the Charity Governance Code throughout this review. Focus is being placed on ensuring regulatory compliance and

the ongoing maintenance of an efficient and effective portfolio of charities that maximise impact for beneficiaries.

OBJECTIVES AND ACTIVITIES

City of London School Bursary Fund (Charity 1)

The objective of the charity is the promotion of education (including physical training) by the provision of bursaries and other forms of financial assistance for fees and/or other costs incurred through attendance at the School to enable pupils to further their education at the School by, for example, providing financial assistance to those who:

- (1) would not be able to enter the School having been accepted; or
- (2) having commenced education at the School would not be able to continue their education at the School.

City of London School Scholarships and Prizes Fund (Charity 2)

The objective of the charity is to further the education (including physical training) of pupils attending the School, former pupils of the School or pupils of other schools with whom the School has cooperated under clause 7(11) of this Scheme, by the provision of scholarships, prizes or other suitable rewards or marks of distinction.

INVESTMENT POLICY

The charity's investments are held in units of the City of London Charities Pool (registered charity 1021138). The investment policy is to provide a real increase in annual income in the long term whilst preserving the value of the capital base. The annual report and financial statements of the Charities Pool (which include an analysis of investment performance against objectives set) are available from the Chamberlain of London, at the email address stated on page 29.

POLICY ON GRANT MAKING

The charities have established their grant making policy to achieve their objects, as laid out above, for the public benefit. Applications are assessed via a robust process to ensure the proposed activities for funding will be supported by adequate and appropriate resources and will be used only for activities that match the charities' criteria. The assessment, management and oversight of the charities grant making is provided by the City of London School, which is part of the City of London Corporation. Grants are recognised in the Statement of Financial Activities when they have been approved by the Trustee and notified to the Beneficiaries.

PUBLIC BENEFIT STATEMENT

The Trustee confirms that it has referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the City of London School Bursary Fund and the City of London School Scholarships and Prizes Fund's aims and objectives and in planning future activities. The purposes of the charities are as stated above.

Consequently, the Trustee considers that the City of London School Bursary Fund and the City of London School Scholarships and Prizes Fund operate to benefit the general public and satisfy the public benefit test.

REFERENCE AND ADMINISTRATIVE DETAILS

The administrative details of the charity are stated on page 29.

ACHIEVEMENTS AND PERFORMANCE

The target for 2019/20 was to continue to contribute towards fees of pupils at the City of London School where financial hardship would cause the pupil to be unable to enter or continue at the School. In line with this, 11 bursaries (2018/19: 13 bursaries) were awarded during the year amounting to £163,582 (2018/19: £128,135)

PLANS FOR FUTURE PERIODS

The objective for 2020/21 is to continue to contribute towards the tuition fees payable to the City of London School for pupils who, but for financial assistance, would not be able to continue at or enter the School. Support for further pupils will likely be required in 2020/21 as a result the economic implications of the ongoing Coronavirus (COVID-19) pandemic.

Prior to the end of the financial year of the charity, the Coronavirus (COVID-19) pandemic began. This impacted on the value of the investments held by the charity and is expected to impact on the future level of income available to meet the objectives of the charity.

The Trustee is monitoring the situation and will continue with its general operating model of only committing expenditure from available income funds. Where deemed necessary, future expenditure on charitable activities may be placed on hold until adequate investment income has been received.

FINANCIAL REVIEW

Overview of Financial Performance

Income

In 2019/20, the charity's total income for the year was £186,450, an overall increase of £44,941 against the previous year (£141,509).

The key contributor to income was from investments, amounting to £147,829 (2018/19: £139,145), with further income of £37,500 (2018/19: nil) from voluntary income and £1,121, (2018/19: £2,364) of interest from cash balances held.

Expenditure

Total expenditure for the year was £183,951 (2018/19: £128,135), of which £163,582 (2018/19: £128,135) related to charitable activities and £20,369 (2018/19: nil) of other expenditure.

Investments performance

As at 31 March 2020, the investments held in the Charities Pool achieved a gross return of -14.78% (2018/19: 4.05%) compared to the FTSE All Share Index return of -18.45% (2018/19: 6.36%). Over three years this fund achieved a return of -2.44% (2018/19: 8.31%) compared to the FTSE All Share Index return of -4.24% (2018/19: 9.51%). Over five years, the fund achieved a return of 1.37% (2018/19: 6.77%) compared to the FTSE All Share Index return of 0.57% (2018/19: 6.10%).

	2019/20		2018/19	
	3 year	5 year	3 year	5 year
Fund	-2.44%	1.37%	8.31%	6.77%
FTSE All Share	-4.24%	0.57%	9.51%	6.10%
Fund outperformance	+1.80%	+0.80%	-1.20%	+0.67%

Funds held

The charities total funds held decreased by £738,441 to £3,262,086 as at 31 March 2020 (2018/19: total funds held increased by £22,750 to £4,000,527). This is largely due to losses of £740,940 (2018/19: losses of £36,124) on the investments held within the City of London Charities Pool based on valuations as at 31 March 2020. The valuations are linked to the UK stock market, which experienced a significant fall during February and March 2020 as a result of the Coronavirus (COVID-19) pandemic.

Within the total funds held, £3,037,759 (2018/19: £3,727,897) represent permanent and expendable endowment funds. The permanent endowment is held to generate income that is accounted for within the expendable endowment funds for the primary objectives of the charities.

The designated funds consist of unrestricted income funds which the Trustee has chosen to set aside for specific purposes although such designations are not legally binding and the Trustee can decide to remove these designations at any time. Designations as at 31 March amounted to £96,325 (2018/19: £126,370).

A restricted fund of £128,002 (2018/19: £146,260) was held at year-end relating to the bequest from the estate of Ronald Charles Sansom.

Details of the funds held, including their purpose, is set out within note 11 to the financial statements.

Reserves policy

The reserves policy is to maintain the restricted and endowment funds of the charity in investments in the Charities Pool administered by the City of London Corporation and use the investment income together with other funds, in accordance with the objectives of the charities. The Trustee also has the discretion to distribute the expendable endowment, in addition to the to the unrestricted fund and restricted fund, as bursaries, prizes and other forms of financial assistance should they deem this is appropriate.

Principal Risks and Uncertainties

The charities are committed to a programme of risk management as an element of their strategies to preserve the charities assets. In order to embed sound practice the senior leadership team ensures that risk management policies are applied, that there is an on-going review of activity and that appropriate advice and support is provided. A key risk register has been prepared for the charities, which has been reviewed by the Trustee. This identifies the potential impact of key risks and the measures which are in place to mitigate such risks.

TRUSTEE RESPONSIBILITIES

The Trustee is responsible for preparing the Annual Report and the Financial Statements in accordance with applicable law and regulations.

Charity law requires the Trustee to prepare the financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under charity law the Trustee must not approve the financial statements unless the Trustee is satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing these financial statements, the Trustee is required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustee is responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable the Trustee to ensure that the financial statements comply with the Charities Act 2011. The Trustee is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustee is aware:

- there is no relevant audit information of which the charities auditors are unaware; and
- the Trustee has taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Financial statements are published on the Trustee's website in accordance with legislation in the United Kingdom governing the preparation and dissemination of financial statements, which may vary from legislation in other jurisdictions. The maintenance and integrity of the Trustee's website is the responsibility of the Trustee. The Trustee's responsibility also extends to the ongoing integrity of the financial statements contained therein.

Adopted and signed for on behalf of the Trustee.

Jeremy Paul Mayhew MA MBA
Chairman of Finance Committee of
The City of London Corporation
Corporation
Guildhall, London
XX Month 2020

Jamie Ingham Clark FCA
Deputy Chairman of Finance
Committee of The City of London

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEE OF CITY OF LONDON SCHOOL BURSARY FUND INCORPORATING CITY OF LONDON SCHOOL SCHOLARSHIPS AND PRIZES FUND

Opinion

We have audited the financial statements of the City of London School Bursary Fund incorporating City of London School Scholarships and Prizes Fund (the charity) for the year ended 31 March 2020 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2020 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions related to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustee's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustee have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The other information comprises the information included in the Annual Report, other than the financial statements and our auditor's report thereon. The Trustee is responsible for the other information.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities Act 2011 requires us to report to you if, in our opinion;

- the information contained in the financial statements is inconsistent in any material respect with the Trustee's Annual Report; or
- adequate accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of the Trustee

As explained more fully in the Trustee's responsibilities statement, the Trustee is responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustee is responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustee either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located at the Financial Reporting Council's ("FRC's") website at:

<https://www.frc.org.uk/auditorsresponsibilities>.

This description forms part of our auditor's report.

Use of our report

This report is made solely to the charity's Trustee, as a body, in accordance with the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's Trustee those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's Trustee as a body, for our audit work, for this report, or for the opinions we have formed.

Fiona Condrón (Senior Statutory Auditor)
For and on behalf of BDO LLP, statutory auditor
London

Date

BDO LLP is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

BDO LLP is a limited liability partnership registered in England and Wales (with registered number OC305127).

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2020

	Notes	Unrestric- ted Funds £	Restric- ted Funds £	Endow- ment Funds £	2019/20 Total Funds £	2018/19 Total Funds £
Income and endowments from:						
Voluntary income	2	-	-	37,500	37,500	-
Investments	3	4,169	4,213	140,568	148,950	141,509
Total income		4,169	4,213	178,068	186,450	141,509
Expenditure on:						
Charitable activities	4	12,280	-	151,302	163,582	128,135
Other	5	-	-	20,369	20,369	-
Total expenditure		12,280	-	171,671	183,951	128,135
Net (losses) on investments	11	(21,934)	(22,471)	(696,535)	(740,940)	(36,124)
Net movement in funds		(30,045)	(18,258)	(690,138)	(738,441)	(22,750)
Reconciliation of total funds:						
Brought forward	10,11	126,370	146,260	3,727,897	4,000,527	4,023,277
Carried forward	10,11	96,325	128,002	3,037,759	3,262,086	4,000,527

All of the above results are derived from continuing activities.

There were no other recognised gains and losses other than those shown above.

The notes on pages 15 to 28 form part of these financial statements.

BALANCE SHEET

AS AT 31 MARCH 2020

	Notes	2020 Total £	2019 Total £
Fixed assets:			
Investments	8	3,201,996	3,810,161
Total fixed assets		3,201,996	3,810,161
Current assets			
Cash at bank and in hand		119,699	232,778
Debtors		476	-
Total current assets		120,175	232,778
Creditors: Amounts falling due within one year	9	(60,085)	(42,412)
Net current assets		60,090	190,366
Total net assets		3,262,086	4,000,527
The funds of the charity:			
Expendable Endowment funds		2,797,667	3,432,899
Permanent Endowment Funds		240,092	294,998
Restricted funds		128,002	146,260
Unrestricted funds		96,325	126,370
Total funds	10,11	3,262,086	4,000,527

The notes on pages 15 to 28 form part of these financial statements.

Approved and signed on behalf of the Trustee.

Dr Peter Kane

Chamberlain of London

XX Month 2020

NOTES TO THE FINANCIAL STATEMENTS

1. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items that are considered material in relation to the financial statements of the charities.

(a) Basis of preparation

The financial statements of the charities, which is a public benefit entity under FRS102, have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP) Accounting and Reporting by Charities, published in 2015, Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (FRS 102) and the Charities Act 2011.

The governing Scheme, approved by The Charity Commission for England and Wales on 1 December 2011, directs that the City of London School Scholarships and Prizes Fund shall be treated as forming part of the City of London School Bursary Fund solely for the purpose of Part II (registration) and Part VI (accounting) of the Charities Act 2011.

(b) Going concern

The financial statements have been prepared on a going concern basis as the Trustee considers that there are no material uncertainties about the charity's ability to continue as a going concern. The charity usually only spends the income that is generated from donations and investments, so maintaining its capital base. However, the Trustee has agreed in principle to disinvest a small amount of funds on 1 October 2020 so that there are sufficient liquid funds available in anticipation of an increase in requests for hardship bursaries from parents at the School given the current economic circumstances.

In making this assessment, the Trustee has considered the potential impact of the Coronavirus (COVID-19) pandemic on the value of investment assets held, future income levels and the liquidity of the charity over the next 12-month period. The general policy of only approving expenditure commitments from available income provides the flexibility to ensure the long-term viability of the charity despite reductions in investment values that have occurred. For this reason, the Trustee continues to adopt a going concern basis for the preparation of the financial statements.

(c) Key management judgements and assumptions

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the application of policies and reported amounts of assets and liabilities, income and expenditure. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances, the result of which form the basis of decisions about carrying

values of assets and liabilities that are not readily apparent from other sources. The resulting accounting estimates will, by definition, seldom equal the related actual results.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected. Management do not consider there to be any material revisions requiring disclosure.

(d) Statement of Cash Flows

The charities have taken advantage of the exemption in FRS102 (paragraph 1.12b) from the requirements to produce a statement of cash flows on the grounds that it is a small entity.

(e) Income

All income is included in the Statements of Financial Activities (SOFA) when the charities are legally entitled to the income; it is more likely than not that economic benefit associated with the transaction will come to the charities and the amount can be quantified with reasonable certainty. Income consists of donations managed investment income and interest.

(f) Expenditure

Expenditure is accounted for on an accruals basis and is classified under the principal category of 'expenditure on charitable activities'. Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charities to that expenditure, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

The charities do not employ any staff. Officers of the City Corporation provide administrative assistance to the charities when required, but this is not considered material and is not separately calculated by the City Corporation. It is consequently not possible to quantify this assistance within expenditure in the Statement of Financial Activities.

(g) Taxation

The charities meet the definition of a charitable trust for UK income tax purposes, as set out in Paragraph 1 Schedule 6 of the Finance Act 2010. Accordingly, the charities are exempt from UK taxation in respect of income or capital gains under part 10 of the Income Tax Act 2007 or section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

(h) Investments

Investments are made in the City of London Charities Pool (charity number 1021138) which is an investment mechanism operating in a similar way to a unit trust. This enables the City of London Corporation to "pool" small charitable investments together and consequently obtain better returns than would be the case if investments were made individually.

Investments were previously valued at mid-price. To ensure compliance with FRS102, bid-price is now used. The difference in valuation as a result in the year is considered immaterial. Gains and losses for the year on investments held as fixed assets are included in the Statement of Financial Activities.

(i) Funds structure

Income, expenditure and gains/losses are allocated to particular funds according to their purpose:

Permanent endowment fund – this fund consists of funds which are held in perpetuity for the benefit of the charity as a result of conditions imposed by the original donors and trusts. Income generated from the investments which represent these funds can be spent on the charitable purpose of the charity, hence is allocated to the expendable endowment fund. Gains/losses on the underlying assets remain as part of the endowment.

Expendable endowment fund – this fund consists of funds that are expendable as a result of conditions imposed by the original donors and trusts. Funds can also be invested to generate income which can be spent on the charitable purpose of the charity.

Restricted funds – these include income that is subject to specific restrictions imposed by donors, with related expenditure deducted when incurred.

Unrestricted designated funds – these are funds set aside by the Trustee out of unrestricted funds for a specific purpose.

Unrestricted income funds - these funds can be used in accordance with the charitable objects at the discretion of the Trustee and include both income generated by assets held within the permanent endowment fund and from those representing unrestricted funds. Specifically, this represents the surplus of income over expenditure for the charity which is carried forward to meet the requirements of future years, known as free reserves.

(j) Insurance

The charity, elected Members and staff supporting the charity's administration are covered by the City Corporation's insurance liability policies, and otherwise under the indemnity the City Corporation provides to Members and staff, funded from City's Cash.

2. INCOME FROM VOLUNTARY ACTIVITIES

	Endowment funds £	Total 2019/20 £	Endowment funds £	Total 2018/19 £
Charity 1 - CLS Bursary Fund				
Donations and legacies	37,500	37,500	-	-
Total	37,500	37,500	-	-

3. INCOME FROM INVESTMENTS

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2019/20 £
Charity 1 - CLS Bursary Fund				
Investment income	4,080	-	103,237	107,317
Interest	89	-	543	632
Total	4,169	-	103,780	107,949

Charity 2 - CLS Scholarships & Prizes Fund				
Investment income	-	4,043	36,469	40,512
Interest	-	170	319	489
Total	-	4,213	36,788	41,001

Charities 1 & 2 total				
Investment income	4,080	4,043	139,706	147,829
Interest	89	170	862	1,121
Total	4,169	4,213	140,568	148,950

3. INCOME FROM INVESTMENTS (CONTINUED)

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total 2018/19 £
Charity 1 - CLS Bursary Fund				
Investment income	3,665	-	97,425	101,090
Interest	255	-	1,508	1,763
Total	3,920	-	98,933	102,853
Charity 2 - CLS Scholarships & Prizes Fund				
Investment income	-	3,577	34,478	38,055
Interest	-	309	292	601
Total	-	3,886	34,770	38,656
Charities 1 & 2 total				
Investment income	3,665	3,577	131,903	139,145
Interest	255	309	1,800	2,364
Total	3,920	3,886	133,703	141,509

4. EXPENDITURE ON CHARITABLE ACTIVITIES

	Unrestricted funds	Endowment funds		Total
	Direct costs	Direct costs	Support costs	2019/20
	£	£	£	£
Charity 1 - CLS				
Bursary Fund				
Bursaries awarded	12,280	143,797	-	156,077
Total	12,280	143,797	-	156,077
Charity 2 - CLS				
Scholarships & Prizes				
Fund				
Bursaries awarded	-	7,505	-	7,505
Total	-	7,505	-	7,505
Charities 1 & 2 total				
Bursaries awarded	12,280	151,302	-	163,582
Total - charities 1 & 2	12,280	151,302	-	163,582

	Unrestricted funds	Endowment funds		Total
	Direct costs	Direct costs	Support costs	2018/19
	£	£	£	£
Charity 1 - CLS				
Bursary Fund				
Bursaries awarded	2,984	123,163	294	126,441
Total	2,984	123,163	294	126,441
Charity 2 - CLS				
Scholarships & Prizes				
Fund				
Bursaries awarded	-	1,694	-	1,694
Total	-	1,694	-	1,694
Charities 1 & 2 total				
Bursaries awarded	2,984	124,857	294	128,135
Total - charities 1 & 2	2,984	124,857	294	128,135

Charitable activities consist of 11 bursaries (2018/19: 13).

5. OTHER EXPENDITURE

	Endowment funds	Endowment funds
	2019/20 £	2018/19 £
Charity 1 - CLS Bursary Fund		
Professional fees	20,369	-
Total	20,369	-

6. AUDITOR'S REMUNERATION

BDO are the auditors of the City of London's City's Cash Fund and all of the different charities of which it is Trustee. The City of London Corporation charges the audit fee to its City's Cash Fund and does not attempt to apportion the audit fee between the different charities. No other services were provided to the charity by its auditors during the year (2018/19: nil).

7. TRUSTEE EXPENSES

The members of the City of London Corporation acting on behalf of the Trustee did not receive any remuneration or reimbursement of expenses during 2019/20 (2018/19: nil)

8. INVESTMENTS

The investments are held in the City of London Corporation Charities Pool, a charity registered in the UK with the Charities Commission (charity number 1021138). The Charities Pool is a UK registered unit trust.

The value of investments held by the charity are as follows:

	Total 2020 £	Total 2019 £
Charity 1 - CLS Bursary Fund		
Market value 1 April	2,768,679	2,762,038
Additions	87,833	32,916
(Loss) for the year	(536,339)	(26,275)
Market value 31 March	2,320,173	2,768,679
Units held in Charities Pool	326,923	317,509
Charity 2 - CLS Scholarships & Prizes Fund		
Market value 1 April	1,041,482	1,040,248
Additions	44,942	11,083
(Loss) for the year	(204,601)	(9,849)
Market value 31 March	881,823	1,041,482
Units held in Charities Pool	124,253	119,436
Charities 1 and 2 total		
Total market value 31 March	3,201,996	3,810,161
Total cost 31 March	2,561,939	2,429,164
Total units held in Charities Pool	451,176	436,945

A loss of £740,940 (2018/19: £36,124) occurred on investments, based on valuations as at 31 March 2020. The valuations are linked to the UK stock market, which experienced a significant fall during February and March 2020 as a result of the Coronavirus (COVID-19) pandemic.

The type of listed investments held as at 31 March was as follows:

	Total 31 March 2020 £	Total 31 March 2019 £
Equities	2,840,170	3,379,613
Bonds	-	-
Pooled Units	217,736	259,091
Cash held by Fund Manager	144,090	171,457
Total	3,201,996	3,810,161

9. CREDITORS – AMOUNTS DUE WITHIN ONE YEAR

	Total 31 March 2020	Total 31 March 2019
	£	£
Charity 1 - CLS Bursary Fund		
Bursaries awarded	60,085	42,412
Total	60,085	42,412

10. ANALYSIS OF NET ASSETS BY FUND

At 31 March 2020		Endowment				
	Unrestricted funds	Restricted funds	Permanent Funds	Expendable Funds	Total 31 March 2020	Total 31 March 2019
	£	£	£	£	£	£
Charity 1 - CLS Bursary Fund						
Fixed assets - investments	92,509	-	240,092	1,987,572	2,320,173	2,768,679
Current assets	3,816	-	-	49,012	52,828	153,985
Current liabilities	-	-	-	(60,085)	(60,085)	(42,412)
Total	96,325	-	240,092	1,976,499	2,312,916	2,880,252
Charity 2 - CLS Scholarships & Prizes Fund						
Fixed assets - investments	-	93,730	-	788,093	881,823	1,041,482
Current assets	-	34,272	-	33,075	67,347	78,793
Current liabilities	-	-	-	-	-	-
Total	-	128,002	-	821,168	949,170	1,120,275
Charities 1 & 2 total	96,325	128,002	240,092	2,797,667	3,262,086	4,000,527

10. ANALYSIS OF NET ASSETS BY FUND (continued)

At 31 March 2019	Unrestricted funds	Restricted funds	Endowment		Total 31 March 2019	Total 31 March 2018
	£	£	Permanent Funds	Expendable Funds	£	£
Charity 1 - CLS Bursary Fund						
Fixed assets - investments	102,547	-	294,998	2,371,134	2,768,679	2,768,297
Current assets	23,823	-	-	130,162	153,985	175,761
Current liabilities	-	-	-	(42,412)	(42,412)	(13,943)
Total	126,370	-	294,998	2,458,884	2,880,252	2,930,115
Charity 2 - CLS Scholarships & Prizes Fund						
Fixed assets - investments	-	100,350	-	941,132	1,041,482	1,033,990
Current assets	-	45,910	-	32,883	78,793	59,172
Total	-	146,260		974,015	1,120,275	1,093,162
Charities 1 & 2 total	126,370	146,260	294,998	3,432,899	4,000,527	4,023,277

11. MOVEMENT IN FUNDS

Total Movement in Funds

At 31 March 2020	Total 1 April 2019 £	Income £	Expenditure £	Gains & (losses) £	Transfers £	Total 31 March 2020 £
Endowment funds:						
Expendable	3,432,899	166,963	(171,671)	(641,629)	11,105	2,797,667
Permanent	294,998	11,105	-	(54,906)	(11,105)	240,092
Total endowment funds	3,727,897	178,068	(171,671)	(696,535)	-	3,037,759
Restricted fund	146,260	4,213	-	(22,471)	-	128,002
Unrestricted funds:						
Designated funds	126,370	4,169	(12,280)	(21,934)	-	96,325
Total funds	4,000,527	186,450	(183,951)	(740,940)	-	3,262,086

11. MOVEMENT IN FUNDS (continued)

At 31 March 2019	Total 1 April 2018 £	Income £	Expenditure £	Gains & (losses) £	Transfers £	Total 31 March 2019 £
Endowment funds:						
Expendable	3,455,641	122,932	(125,151)	(31,294)	10,771	3,432,899
Permanent	297,704	10,771	-	(2,706)	(10,771)	294,998
Total endowment funds	3,753,345	133,703	(125,151)	(34,000)	-	3,727,897
Restricted fund	143,430	3,886	-	(1,056)	-	146,260
Unrestricted funds:						
Designated funds	126,502	3,920	(2,984)	(1,068)	-	126,370
Total funds	4,023,277	141,509	(128,135)	(36,124)	-	4,000,527

A loss of £740,940 (2018/19: £36,124) occurred on investments, based on valuations as at 31 March 2020. The valuations are linked to the UK stock market, which experienced a significant fall during February and March 2020 as a result of the Coronavirus (COVID-19) pandemic.

Movement in funds of charity 1 - City of London School Bursary Fund

At 31 March 2020	Total 1 April 2019 £	Income £	Expenditure £	Gains & (losses) £	Transfers £	Total 31 March 2020 £
Endowment funds:						
Expendable	2,458,884	130,175	(164,166)	(459,499)	11,105	1,976,499
Permanent	294,998	11,105	-	(54,906)	(11,105)	240,092
Total endowment funds	2,753,882	141,280	(164,166)	(514,405)	-	2,216,591
Unrestricted funds:						
Designated funds	126,370	4,169	(12,280)	(21,934)	-	96,325
Total funds	2,880,252	145,449	(176,446)	(536,339)	-	2,312,916

11. MOVEMENT IN FUNDS (continued)

At 31 March 2019	Total 1 April 2018 £	Income £	Expenditure £	Gains & (losses) £	Transfers £	Total 31 March 2019 £
Endowment funds:						
Expendable	2,505,909	88,162	(123,457)	(22,501)	10,771	2,458,884
Permanent	297,704	10,771	-	(2,706)	(10,771)	294,998
Total endowment funds	2,803,613	98,933	(123,457)	(25,207)	-	2,753,882
Unrestricted funds:						
Designated funds	126,502	3,920	(2,984)	(1,068)	-	126,370
Total funds	2,930,115	102,853	(126,441)	(26,275)	-	2,880,252

Movement in funds of charity 2 - City of London School Scholarships and Prizes Fund

At 31 March 2020	Total 1 April 2019 £	Income £	Expenditure £	Gains & (losses) £	Transfers £	Total 31 March 2020 £
Endowment funds:						
Expendable	974,015	36,788	(7,505)	(182,130)	-	821,168
Restricted funds	146,260	4,213	-	(22,471)	-	128,002
Total funds	1,120,275	41,001	(7,505)	(204,601)	-	949,170

At 31 March 2019	Total 1 April 2018 £	Income £	Expenditure £	Gains & (losses) £	Transfers £	Total 31 March 2019 £
Endowment funds:						
Expendable	949,732	34,770	(1,694)	(8,793)	-	974,015
Restricted funds	143,430	3,886	-	(1,056)	-	146,260
Total funds	1,093,162	38,656	(1,694)	(9,849)	-	1,120,275

11. MOVEMENT IN FUNDS (continued)

Purpose of endowment funds

The permanent endowment fund is held in perpetuity as a capital fund to generate income for the activities of charity 1. This consists of 11 scholarship and prize funds, as detailed in Part 2 of Schedule 1 to the charity's governing Scheme.

The expendable endowment fund is invested as a capital fund to generate income for the activities of the charity, including support in the form of bursaries and other forms of financial assistance in accordance with the objectives of the charity. This consists of the property identified in part 1 of Schedule 1 to the charity's governing Scheme for charity 1 and the property of all charities identified in Schedule 2 to the Scheme of charity 2.

Purpose of restricted funds

A restricted fund is held by charity 2, being the bequest from the estate of Ronald Charles Sansom. The restriction is to relieve poverty of pupils who hold a scholarship or bursary by funding additional costs associated with schooling.

Purpose of unrestricted income funds

A designated fund is held by charity 1, being the bequest from the estate of Rodney FitzGerald. The purpose of this designation is to provide support in the form of bursaries to students with sporting ability.

Purpose of transfers between funds

Income from investments within the permanent endowment fund is transferred to the expendable endowment fund. The transferred income is held for use in accordance with the objectives of the fund.

12. RELATED PARTY TRANSACTIONS

The City Corporation is the sole Trustee of the charity, as described on page 2.

The charity is required to disclose information on related party transactions with bodies or individuals that have the potential to control or influence the charity. Members are required to disclose their interests, and these can be viewed online at www.cityoflondon.gov.uk.

Members and senior staff are requested to disclose all related party transactions, including instances where their close family has made such transactions.

Figures in brackets represent the amounts due at the balance sheet date.

Related party	Connected party	2019/20 £	2018/19 £	Detail of transaction
City of London Corporation	The Trustee of the charity	147,829	139,145	Distribution from the Charities Pool
City of London Corporation	The Trustee of the charity	-	(294)	Bursary administration costs

REFERENCE AND ADMINISTRATION DETAILS

CHARITY NAMES & NUMBERS: City of London School Bursary Fund (276654; charity 1) incorporating: City of London School Scholarships and Prizes Fund (276654-1; charity 2).

PRINCIPAL OFFICE OF THE CHARITIES & THE CITY CORPORATION:

Guildhall, London, EC2P 2EJ

TRUSTEE:

The Mayor and Commonalty & Citizens of the City of London

SENIOR MANAGEMENT:

Chief Executive

John Barradell OBE - The Town Clerk and Chief Executive of the City of London Corporation

Treasurer

Dr Peter Kane - The Chamberlain of the City of London Corporation

Solicitor

Michael Cogher - The Comptroller and City Solicitor of the City of London Corporation

AUDITORS:

BDO LLP, 55 Baker Street, London, W1U 7EU

BANKERS:

Lloyds Bank Plc., P.O. Box 72, Bailey Drive, Gillingham Business Park, Kent ME8 0LS

INVESTMENT ADVISORS:

Artemis Investment Management Limited, Cassini House, 57 St. James's Street, London, SW1A 1LD

Contact for The Chamberlain, to request copies of governance documents:

PA-DeputyChamberlain@cityoflondon.gov.uk.